



**LAY SPEAKER
ANNUAL REPORT TO THE CHARGE CONFERENCE
Initial Application or Request for Renewal**

Report for year ending _____

Part 1) DATA ON THE LAY SPEAKER

Name (Mrs. ___ Ms. ___ Mr. ___) _____
 Address _____
 City/State/Zip _____
 Telephone (H) _____ (C) _____
 E-mail _____
 Name of District _____
 Name of Church _____
 Church Address _____
 City/State/Zip _____
 Church Telephone _____

(Part 2) STATUS OF THE LAY SPEAKER

For initial application as a Lay Speaker ()

1. Are you currently a Certified Lay Servant? ___yes ___no
2. What year did you complete your Basic Course? _____
3. What year did you complete your Advanced Course for certification as a lay servant? _____
4. What was the title of your Advanced Course? _____
5. Which of the following required Lay Speaking courses have been completed?
 Leading Worship ___ Leading Prayer ___ Discovering Spiritual Gifts ___
 Preaching ___ United Methodist Heritage ___ United Methodist Polity ___

(Upon completion of the required course work, the Lay Speaker candidate will be examined by the district committee on Lay Servant Ministries and recommended to the conference committee on Lay Servant Ministries to be considered for certification.)

For renewal as a Lay Speaker ()

1. What year did you first become certified as a Lay Speaker? _____
2. Date of last review of Lay Speaker status: _____ Approved: ___yes ___no
3. What year did you complete your last Advanced Course? _____
4. What was the title of your last Advanced Course? _____

(Part 3) REQUEST OF THE LAY SPEAKER

I request recommendation of my pastor and my charge conference to begin/renew as a Lay Speaker for the ensuing year.

Date _____ Lay Servant _____

(Part 4) RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this person to begin/renew as a Lay Speaker for the ensuing year.

Date _____ Pastor _____

(Part 5) RECOMMENDATION OF THE CHARGE CONFERENCE

The charge conference of _____ (church/charge) recommends the above person begin/renew as a Lay Speaker for the ensuing year.

Date _____ District Superintendent _____

(To be completed by those requesting renewal as a Lay Speaker)

(Part 6) MINISTRIES BY THE LAY SPEAKER

During the past year I have participated in ***caring ministries*** as follows:

- served as a volunteer in a care-giving institution
 - provided one-on-one caring
 - at a hospital, nursing home, or to a shut-in
 - in membership/evangelism visitation
 - served in caring/outreach projects (food pantry, prison ministry, etc)
 - other caring activities (Please list) _____
-

During the past year I have participated in ***leading ministries*** as follows:

- served as member of committee, board, commission, council, task force, etc.
 - as a volunteer at a community agency
 - at my local church
 - beyond my local church
 - on my District ___ Conference ___ Jurisdiction ___ General Church level
 - other leading activities (Please list) _____
-

During the past year I have participated in ***communicating ministries*** as follows:

- brought message in _____ worship services
 - served as worship leader in _____ services
 - delivered _____ devotional messages
 - taught _____ classes
 - shared my faith story _____
 - other speaking activities (Please list) _____
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During the past year I have participated in additional opportunities for ministry as follows:

(Part 7) PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

(Part 8) FEEDBACK BY THE LAY SPEAKER

Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? yes no If yes, please list those areas below:

What additional training or support do you need or would suggest to further your ministry:

Give any recommendations you have for improving Lay Servant Ministries in your District or Conference:

Note: District Directors are encouraged to respond to any comments within this section.

NOTICE: After this form is completed and signed by those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1)Lay Speaker, (2)District Director of Lay Servant Ministries, (3)District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL.

(Revised April 2014)