Louisiana UMC INVITATION/REQUEST BISHOP FORM

NOTE: **THIS FORM MUST BE FILLED OUT WHEN INVITING THE BISHOP and RETURNED TO YOUR District Superintendent—**
Your DS will submit your invitation/request to the Bishop’s Office.

<table>
<thead>
<tr>
<th>EVENT SCHEDULED FOR:</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARRIVAL TIME:</td>
<td>Beginning:</td>
</tr>
<tr>
<td></td>
<td>Ending:</td>
</tr>
</tbody>
</table>

DISTRICT:______________________________________________________________

NAME OF EVENT______________________________________________________

TIME OF SERVICE(S)_________________________________

PASTOR IN CHARGE OF EVENT:_____________________________________________
Contact Phone # _____________________

EXPECTED ARRIVAL TIME OF BISHOP TO THE EVENT_______________

LOCATION of EVENT___________________________________________________

NOTE: *DIRECTIONS TO EVENT: Must be attached to this invitation.*

Circle the proper response and answer for the following:

**DO YOU EXPECT BISHOP TO SPEAK/PREACH AT THIS EVENT?**

- **YES**
- **NO**

If yes, for how long?_________________________

Do you have specific details? Please also provide a brief history of your church. *You may want to write a cover letter of invitation.*

Please explain details/history:

<table>
<thead>
<tr>
<th>ROBE</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

**STOLE:** If yes, what color? WHITE RED GREEN PURPLE BLUE

<table>
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<tr>
<th>ARE THERE MULTIPLE SERVICES?</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, what are the times__________ Multiple Locations? YES NO</td>
<td></td>
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**DOES THIS EVENT HAVE A SPECIAL SIGNIFICANCE?** YES NO

If so, what is the significant event (ie anniversary; dedication; consecration; etc)__________

Any details:

Has the District Superintendent been invited and plans to attend? YES NO

Will there be a meal after/during the event? YES NO