

**Louisiana Conference  
Board of Ordained Ministry  
Division of Local Pastors and Associate Members  
Policy Number 402  
Local Pastors Who Have Not Completed Educational Requirements**

Local Pastors who have not completed their annual educational requirements as they have covenanted, will be required to write a letter explaining their reasons by the date of their annual meeting with the District Committee on Ordained Ministry.

This letter will be sent to the following:

- a) Their District Superintendent;
- b) The Chair of their District Committee on Ordained Ministry;
- c) The Registrar of the Division of Local Pastors and Associate Members of the Conference Board of Ordained Ministry.

A copy of this letter will be kept in their Conference and District files for future reference.

**¶319.3 - 2016 Book of Discipline**

A full-time local pastor shall complete the Course of Study curriculum within eight years and a part-time local pastor within twelve, unless a family situation or other circumstance precludes the local pastor's opportunity to meet said requirements. The local pastor may be granted an annual extension beyond the prescribed limit upon a three-fourths vote of the district committee on ordained ministry, recommendation by the conference board of ordained ministry, and the vote of the clergy members in full connection. (See Judicial Council Decisions 436, 439)

**This policy was discussed and adopted by the Division of Local Pastors and Associate Members on March 13, 2002. Revised and adopted on March 7, 2005 by the Division of Local Pastors and Associate Members.**

**Policy approved by the Conference Board of Ordained Ministry on January 24, 2006.**

**Revised wording to be consistent with the 2008 Book of Discipline on February 4, 2009**

**Updated to be consistent with the 2012 Book of Discipline on March 1, 2013**

**Updated to be consistent with the 2016 Book of Discipline on February 2, 2017**