

**ENROLLMENT FORM**

**STUDIES IN UNITED METHODIST HISTORY, DOCTRINE, AND POLITY**

*Discipline ¶324.4a*

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Home Phone (\_\_\_\_) \_\_\_\_\_ Office Phone (\_\_\_\_) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Conference \_\_\_\_\_ District \_\_\_\_\_

Date of Birth \_\_\_\_\_ PID# \_\_\_\_\_  
(New Students e-mail [cos@gbhem.org](mailto:cos@gbhem.org) to receive your PID#)

Seminary \_\_\_\_\_  
Name of School Date of M.Div. or equivalent degree

Please check which course you are applying for:

- Enrollment approved for United Methodist History \_\_\_\_\_
- Correspondence: United Methodist Doctrine \_\_\_\_\_
- United Methodist Polity \_\_\_\_\_
- Online: United Methodist Polity \_\_\_\_\_
- United Methodist History \_\_\_\_\_

Fee enclosed: \_\_\_\_\_ (The fee is \$250 per correspondence course or \$300 for course Online)  
**Refunds are available only within 30 days.**

**Written material must be submitted to the Course of Study Office within ONE YEAR of Registration.**

\_\_\_\_\_  
Signature of registrar of Conference Board of Ordained Ministry Date

Address \_\_\_\_\_  
Street City State Zip

The Course of Study for Ordained Ministry  
General Board of Higher Education & Ministry  
The United Methodist Church  
P.O. Box 340007  
Nashville, TN 37203-0007

## **STUDIES IN UNITED METHODIST HISTORY, DOCTRINE, AND POLITY**

### *Discipline ¶324.4a*

A program of independent study in United Methodist history, doctrine, and polity for candidates who are theological school graduates lacking seminary credit in these areas is provided and administered by the Division of Ordained Ministry.

### **PROCEDURES FOR PURSUING THE STUDIES**

The applicant for enrollment in this independent study of one or more of the three units submits an enrollment form signed by the chairperson or registrar of his/her annual conference Board of Ordained Ministry. If the candidate has credit for one or more of the units of study on the basis of seminary courses, a transcript from the seminary is required. All courses in history, doctrine, and polity offered in non-United Methodist seminaries shall be certified by the Division of Ordained Ministry in accordance with the *Discipline*.

Upon receipt of the enrollment form the student will be sent a syllabus and a bibliography for each unit. Completed material is to be sent to the following address:

The Course of Study for Ordained Ministry  
General Board of Higher Education & Ministry  
The United Methodist Church  
P.O. Box 340007  
Nashville, TN 37203-0007

**Students have 12 months from the time of application to complete a course in United Methodist studies.** The written material should be received in Nashville by April 1 if credit is expected at the annual conference session. Any Board of Ordained Ministry may specify an earlier date if they so choose. There is fee of \$250 per course for correspondence or \$300 for online which should accompany the enrollment form.